**TAV HAVACILIK ANONİM ŞİRKETİ**

**PROTECTION AND PROCESSING OF CUSTOMERS' PERSONAL DATA INFORMATION DISCLOSURE RELATED TO COVID-19 MEASURES**

1. **DATA CONTROLLER**

Your personal data can be processed by TAV HAVACILIK ANONİM ŞİRKETİ (the “Company”), in the capacity of the data controller, in the context explained below, in accordance with the Personal Data Protection Law no. 6698 (the “Law”).

You can reach detailed information regarding the processing of your personal data by our Company in TAV Havacılık Anonim Şirketi, Policy on Protection and Processing of Personal Data, publicly available at the web address of [www.tavhavalimanlari.com.tr](http://www.tavhavalimanlari.com.tr)

1. **PURPOSES OF PROCESSING YOUR PERSONAL DATA**

Your personal data which shall be collected, can be processed within the scope of our legitimate interests (“Purposes”) in accordance with the basic principles set forth in the Law and within the scope of the personal data processing terms and conditions set forth in articles 5 and 6 of the Law, for the purposes of, complying with the measures taken due to the COVID-19 epidemic and to fulfill various legal obligations clearly expressed in local and international legislation, to be directly related to the establishment or performance of a contract (performance of air transportation services or the provision of related services), fulfilling the obligations to which we are subject in accordance with the applicable national and international legislation, performing flight operations in accordance with national/international aviation rules, complying with the rules determined by civil aviation authorities, checking the required documents within the scope of the COVID-19 epidemic, and making examinations and confirmations on such documents, keeping records of these examinations, complying with information storage, reporting, record keeping, informing and other obligations stipulated by the Laws, making arrangements and notifications regarding your travel which shall not affect the fundamental rights and freedoms of our customers.

Your personal health-related data (PCR test result, symptom information, HES Code information and vaccination card required by the TR Ministry of Health for Turkish citizens who will participate in domestic flights and all passengers with a foreign identity card, and sensitive personal data upon your explicit consent, such as information about your health status which may affect your flight and requires special services, allergy information, disability information) can be processed for the purposes of protection of public health, for performing preventive medicine, medical diagnosis, treatment and care services, planning and management of health services and it’s financing, by persons or authorized institutions and organizations under confidentiality obligation for the purposes stated above in accordance with the third paragraph of Article 6 of the Law.

1. **PARTIES TO WHOM YOUR PERSONAL DATA SHALL BE TRANSFERRED AND THE PURPOSES OF TRANSFER**

Your personal data which shall be collected may be disclosed to our business partners in Turkey and abroad, mainly our group companies listed at the web address of [www.tavhavalimanlari.com.tr], our shareholders,

mainly the Aéroports de Paris Group, our suppliers, and legally authorized public authorities and competent private persons including ground handling companies and intermediary institutions that obtain flight permits and to the relevant authorities and authorized 3rd parties of the country where your travel takes place, limited to the purpose of acting in accordance with the requirements of Civil Aviation and International Legislation, in order to achieve the Purposes, in accordance with the personal data processing terms and conditions set forth in articles 8 and 9 of the Law.

**4.** **METHOD AND LEGAL REASON FOR COLLECTING YOUR PERSONAL DATA**

If you contact our Company, your personal data shall be collected in electronic and/or physical environment, by means of our Company Head Office, printed documents (for example, the result of the PCR test you submitted, special permission information, etc.) in order to comply with the measures taken due to the COVID-19 epidemic and to fulfill various legal obligations, and in some cases digital applications (for example: HES code application and e-pulse application), business cards, open internet sources, printed and online forms, fax, mail, e-mail, phone, communication center, website and corporate social media channels.

In addition, your personal data shall be collected based on the reasons for the fulfillment of the legal obligations set forth in articles 4 and 6 of the Law; legitimate interest; establishment and performance of a contract; establishment, use, and protection of a right; and receiving your explicit consent, if any.

**5.** **AS A DATA SUBJECT, YOUR RIGHTS AS MENTIONED IN ARTICLE 11 OF THE LAW**

We hereby notify that, as a data subject, you have the following rights according to article 11 of the Law:

* To learn whether your personal data are processed or not,
* If your personal data are processed, to request information in relation thereto,
* To learn the purpose of processing your personal data and whether they are used in compliance with the purpose,
* To know the third persons, to whom your personal data are transferred in Turkey and abroad,
* In case your personal data are processed incompletely or incorrectly, to request the correction thereof and to request that any operation carried out in this context is reported to the third persons, to whom your personal data is transferred,
* Despite being processed in compliance with the provisions of this Law and other relevant laws, to request that personal data shall be erased or destructed in the event that the reasons for the processing no longer exist and any operation carried out in this context is reported to the third persons, to whom your personal data is transferred,
* To object to the occurrence of a result against you, if any, by analyzing the data processed solely through automated systems,
* To claim compensation if you sustain damage due to unlawful processing of your personal data.

You can send, to our Company, your applications relating to your rights set forth above, by filling in the TAV Havacılık Anonim Şirketi Data Owner Application Form which you can reach at the address of [www.tavair.com](http://www.tavair.com) Depending on the nature of your demand, your application shall be concluded within the shortest time and at the latest within thirty days and free of charge; however, if the action requires an extra cost, you may be charged based on the tariff determined by the Personal Data Protection Board.

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| **TAV HAVACILIK ANONİM ŞİRKETİ****PROTECTION AND PROCESSING OF PERSONAL DATA CUSTOMER EXPLICIT CONSENT FORM RELATED TO COVID-19 MEASURES**  |
|  | Within the scope specified in TAV Havacılık Anonim Şirketi, Customer Personal Data Protection and Processing Information Disclosure, **I accept** that my personal data is processed and transferred at home and abroad to your Company's business partners, its shareholders, especially the Aéroports de Paris Group, suppliers, legally authorized public institutions, and authorized private persons for these purposes including ground handling companies and intermediary institutions that obtain flight permits and to the relevant authorities and authorized 3rd parties of the country where your travel takes place, limited to the purpose of acting in accordance with the requirements of Civil Aviation and International Legislation.  |
|  | **Name** | **:** |  |
|  | **Surname** | **:** |  |
|  | **Date** | **:** |  |
|  | **Signature** | **:** |  |

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|  | **CONSENT FOR ELECTRONIC COMMERCIAL MESSAGES** |
|  | I hereby accept that my personal data can be used by the Company to send commercial electronic messages to my communication details specified [below/above], within the scope of all kinds of direct and indirect marketing activities such as advertising, offer, promotion, questionnaire/survey, event, etc., and can be shared with the suppliers, from which your Company receives services, to allow that the commercial messages are sent. |
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| --- | --- | --- |
| **Name** | **:** |  |
| **Surname** | **:** |  |
| **Mobile Phone No:** | **:** |  |
| **E-mail** | **:** |  |
| **Date** | **:** |  |
| **Signature** | **:** |  |